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Old school maplestory cleric guide

Copyright © 2020 HowStuffWorks, infoSpace Holdings, LLC division, System1 Company Schooling comes in many forms -- from traditional K-12 education to college and pursuing advanced degrees. Learn all about school here. August 4, 2009 2 mins read Presented by Touring and Tasting Brutocao Cellars Hopland, California Shortly after the Brutocao family released their first wine in 1980, they chose the Lion of St. Mark, modeled after a lion above St. Mark's Cathedral in Venice, Italy, as a symbol of their family tradition and quality. Today, the family combines their Italian heritage with a 400-acre vineyard in southern Mendocino County. Winemaker David Brutocao follows a respected and minimally invasive method to produce complex and memorable wines. Taste is paramount with Brutocaos who believes in producing wine with food. Their restaurant, right next to the Hopland tasting room, proves this. Crushed Grape Grille offers a complete palette of delicious food to enjoy. From wood-fired oven pizzas to freshly made pasta, Crushed Grape features superb Italian cuisine and exciting evening specials. Guests can dine indoors, or on the outdoor deck, overlooking six authentic winery championship bocce courts. The restaurant and tasting room consists of only part of the seven-acre Brutocao Cellars Schoolhouse Plaza, which was originally Hopland High School from 1922 to 1963. Historical photographs on display in the tasting room pay homage to the school, which was transformed by Leonard Brutocao into a complex dedicated to wine and food. Special events take place here regularly. The former high school gymnasium was transformed into bliss room, banquet/conference center room for up to 200 guests. A popular venue for spring and summer weddings and autumn and winter conferences, it recently hosted the California Sustainable Winegrowing Alliance Conference presented by UC-Davis. The building now has shops and a dedicated office on its first floor, and two rooms for conferences and special events on the second floor. From one table in Italy, to the many tables found in today's Brutocao Cellars, the Brutocao family tradition of good friends, good food and excellent wine lives on. It's a tradition they warmly share with everyone who visits Brutocao Cellars. What to Buy: Classic Italian Quadriga Blend from Sangiovese/Primitivo/Barbera/Dolcetto \$24 Coro Mendocino Collaborative blend of Zinfandel, Sangiovese, Barbera, Syrah \$37 Anderson Valley Pinot Noir Black cherry, fresh ground, smoky oak \$26 Zinfandel Port Black cherries, raisins, spices \$34 Contact: 800.433.3689; Fax: 707.744.1046 www.brutocaozellars.com 13500 S. Hwy 101 Hopland, CA 95449 Tasting Room Open Daily 10-5 Getting There: Hopland Tasting Room Located at the intersection of Hwy 175 and Hwy 101. Anderson Valley Tasting Room Located at Hwy 128 128 west of Philo; 707.895.2152. AR for the real world it's not easy being a home educator, especially when you still have to work. That's why Google makes it easier to help kids learn by bringing parts of the classroom home with its AR tool, which is now accessible directly on Google Search. See life-size human skeletons, explore muscle systems, or grab larger animal cells from life, all without leaving your living room. December 17, 2019 Objective (1) It transmits revised IRM 4.19.21, Determination of Accountability, Ulama. The scope of this IRM section contains general information about procedures and administrative matters relative to the Examination of Clerical Functions. This is to serve as a guide for all campus examination functions. Material Change (1) IPU 19U0756 issued 06-11-2019 IRM 4.19.21.2.2, Correspondence Filtered from the Exam Letter Process (EMP), added - only for W&l - Form 12203 Request for Review of Appeal, and instructions. (2) IPU 19U0333 issued IRM 4.19.21.21.21.8 - IDRS-Change Address, reference guidelines for changing the address of the yellow label has been changed. (3) All citation links in this IRM have been reviewed and revised as needed. (4) IRM 4.19.21.2 Processing Incoming Correspondence. (3) The name of the email guide reference has been changed to the Mail Routing Guide: Effect on Other Documents IRM 4.19.21. Clerical, dated December 18, 2018 (effective January 1, 2019) is reduced. IBA 19U0756, 19U0333, and 03-192019 have been incorporated into this IRM. Audience Wages and Investments (W&l) and Effective Dates of Small Business/Self-Employment Examination (SB/SE) (01-01-2020) Related Resources for Liability Determination - IRM Inspection Structure are as follows: IRM 4.19.10, IRM 4.19.12 Overview, IRM Working Check Classification 4.19.12, Centralized Files and Scheduling IRM 4.19.13, IRM General Case Development and Resolution 4.19.14, EITC/IRM Revenue Protection Strategy 4.19.15, IRM Discretionary Program 4.19.16, IRM Claims 4.19.17, IRM Claims 4.19.17, IRM Non-Filer Program 4.19.18, IRM Quality Review Program 4.19.19, IRM Campus Inspection Phone Contact 4.19.20, IRM 4.19.24 Automatic Correspondence Check Processing Overview, Identity Theft Compliance Michael C. Beebe Director, Return Integrity &amp; Compliance Services (RICS) Wage and Investment Division Purpose: This section of the IRM provides general guidance and information on procedures relative to the Ulama Legal Function (Examination). Clerical support activities are basic in nature, but because of varied tasks -- cross training is essential. Scope: Because each site can bring together their clerical staff differently this IRM is written as a guide on most of the general duties and duties of the clerks. It's not all-inclusive. Audience: Wages and Investment (W&l) and Small and Small Businesses Small /Self-Employed (SB/SE). Policy Owner: Director Restores Integrity and and Services (RICS), Wages and Investment Division (W&l) and Small/Self-Employed Enterprises (SB/SE). Program Owner: Director of Integrity Return and Compliance Services (RICS), Wage and Investment Division (W&l). Key Stakeholders: Wages and Investment (W&l) and Small/Self-Employed Enterprises (SB/SE). Contact Information: To recommend changes or make other suggestions for this section of IRM, send an email to the IRM author or use the SERP Feedback App. This IRM provides uniform guidelines for the handling of incoming correspondence from taxpayers in return for CP notices sent by the IRS. Also addressed are common methods and set a time frame that the case is held open at every step in the vetting process. This subsection provides information on specific programs working on Wage and Investment Inspection Operations (W&l) and Small Businesses/Self-Employed (SB/SE) Campus Inspection Operations. Congress has delegated to the IRS the responsibility of administering the tax law, known as the Internal Revenue Code, which is found in Title 26 of the United States Code. Congress enacted these tax laws and the IRS enforced them. IRS employees are expected to carry out their duties with integrity and fairness, meaning they must administer tax laws to all taxpayers and tax professionals fairly. Employees should exercise their professional judgment, not personal opinions, in performing their law enforcement responsibilities. (See Policy Statement P-1-236, Justice and Integrity in Election Enforcement). The title P-1-236> . Director, Refundable Credit Policy &amp; Program Management is the executive responsible for the policies and procedures of this work The Return Integrity &amp; Compliance Services Refundable Credits Policy &amp; The EITC program is a group that oversees the work of W&l sites. Each unit manager is responsible for the timeliness of the work carried out in the unit. If there is an ongoing problem, the Department Manager will be notified. Local issues are resolved at the local level. When it is determined that the problem is more serious and cannot be solved on line 1 it is given to Operations, Policy, and Support (OPS). If a work or termination issue is determined to be something that may or will affect the Exam nationally then Planning and Analysis (P&A) take this issue to Analyst Head Quarters for completion and possible all site notifications. Some of the acronyms used in Checks are listed below. Additional lists can be found on The Determination of Liability - IRM Structure The checks are as follows: IRM 4.19.10 IRM General IRM Checks 4.19.11 Classification of Work IRM Exams 4.19.12 Centralized Files and IRM Scheduling 4.19.13 Common Cases and IRM Resolution 4.19.14 EITC/Revenue Protection Strategy RM 4.19.15 IRM Discretionary Program 4.19.16 IRM Claims 4.19.17 IRM Non-Filer Program 4.19.18 IRM Quality Review 4.19.19 IRM Phone Contact Campus Examination 4.19.20 IRM 25.23.10 Automatic Correspondence Theft Identity Processing Overview 25.23.10 Identity Compliance Correspondence theft can be received by mail, fax, and/or referrals from other regions. Correspondence will be stamped within two working days of receipt of the Exam. All correspondence including faxes must be stamped on the date for the day received. Faxes received before 14.m. local time, are considered accepted at the current date. Documents received after 14.m. local time, are considered accepted on the next business day. Exceptions: Sites with night shifts receiving and processing Faxes until 12:00 p.m. using EMT can continue to process and stamp fax dates for the same day it is received. Replies received after the last weekly shift will be labeled as received on the next business day (e.g. Monday). Faxes received by the E-Fax machine before 14.m. local time, are considered to be received on time. No further action is required for the receipt of evidence. If no date appears on E-fax, stamp the E-fax date based on the guidelines provided. Correspondence will be examined to determine the location of the case. AIMS inventory is tracked through the AIMS Status Code. This Status Code identifies the location of the case as it goes through the vetting process, for example, starting at status 06 and ending with a closed case status of 90. Aims Status Code is listed in Document 6036, Inspection Division Reporting Code Booklet. These codes can also be found in Document 6209, IRS Code And Information Processing. - Section 12 Examination & Audit Information Management Systems (AIMS), (5), Status and Location. Updating aims status is achieved by running The Old Access Provider (LAP) after updating the status code field in RGS. Some case jobs may require a control base or history item placed in the Integrated Data Collection System (IDRS) site module. The ACTON command code (CC) is used to display the history on IDRS. The input format for all command codes can be found in the Servicewide Electronic Research Program (SERP). (See link to Work Assistance Command Code). In an effort to protect taxpayer privacy, the Service has begun to cover social security numbers (SSNs) on certain CP notices. Some notifications will continue to place the entire SSN while others will have the SSN muted/masked (for example, xxx-xx-1234). To identify the account information for the masked SSN, the handheld scanner will read the barcodes. If the handheld scanner is unavailable or cannot read barcodes, the CC TPIIP must be used. For extras on CC TPIIP, see The IDRS Command Code Job Assistance located on the Servicewide Electronic Research Program (SERP) under IRM Supplement. Correspondence will be updated with the earliest IRS received date within five business days from the date of receipt of the earliest Exam. The Exam Letter Process (EMP) is a downsizing process for correspondence sorting. All incoming correspondence will be processed through the initial email sort as shown in the If table and then the following: The case with the received email is updated with extended status of 98. The following table details 98 extended status actions. EMP simplifies the processing of incoming Exam correspondence using a centralized work station. This process was established in coordination with the Lean Six Sigma (LSS) team. This section describes the configuration and operation of EMP for the campuses that implement the process. Emp applies to incoming correspondence and fax correspondence. However, it is recommended that both types of letters be processed separately through emp if possible. For example, a site might want to use night shift resources to process faxes. This process uses a U-shaped work station configuration. This configuration allows all email processing to be seen and performed in one central location, allowing flexibility of planning and staffing, and improving quality by promoting teamwork. Each desk in the two arms of the work station operates independently. One arm may die when the volume of work is low. Tasks can be specialized or rotated to allow flexibility. There are five EMP stages in the processing pipeline: Raw Sort - a kind of beginning of all incoming correspondence. Research - CEAS research and summary of print cases or IDRS CC AMDISA and AMDISA print. Secondary Sorting - filters correspondence based on CEAS information. Move and Update -- move to the Central Email Handling group and update the date the correspondence received. Divide and Assign - distributes work to the correspondence inspection team. The EMP is completed on taxpayer replies for cases assigned to Group B0 RGS, centralized tension groups, and any additional groups designated by the site. This is referred to as the 'EMP group.' Wire baskets are used for Raw Sort, Research, Secondary Sort, and Divide & Assign; Assign to increase the visibility of all work. The cart is used for the Move and Update stages to move work easily around the work station. Specific filters are set for Raw Sorting and Secondary Sorting. Taxpayer replies are sorted using filters and placed in the appropriate labeled basket. Adding or removing these defined filters is not recommended. Action conducted during EMP Raw Sorting: Correspondence will be stamped to identify the date of the exam received, see IRM 4.19.21.2.2, 4.19.21.2.2, Filtered from the Exam Letter Process. Here is a Raw Sort filter. Correspondence identified by this filter is excluded from the EMP and processed manually. See the EMT User Guide for a detailed explanation. The correspondence left after Raw Sort must be assembled into 25 bundles for additional research and placed in the Ready To Research Basket. The bundle was withdrawn by the officer who worked the EMP Research stage. The clerk will do the following: CEAS research, print case summaries, and staple forward CORRESPONDENCE or AIMS research, print AMDISA, and staple forward correspondence. Annotate the top of the print with the date the correspondence was received (CRD). If no CEAS records are available, CC research, AMDISA, TXMOD or IMFOLT, print IDRS information, and staple to the front of correspondence. Annotates the top of the first page of IDRS prints with CRD. Any additional research and actions required can be completed at this stage to identify the missing SSN, identify the correct tax year, create a missing RGS record, etc., to prepare correspondence to proceed through the EMP. If extensive research is required, refer unresolved correspondence to the work leader. The following are the filters assigned to the SECONDARY EMP Sequence stage. Correspondence identified by this filter is excluded from the EMP and processed manually. See the EMT User Guide for a detailed explanation. The remaining correspondence after secondary sorting is staged by the EGC and then the CRD on the Move Update basket. Officers assigned to the EMP Move Update stage collect from baskets in bundles: With EGC and in CRD order from the oldest date and No more than 50 pieces of correspondence. Move cases from Group B0 RGS or another EMP group to the RGS Email Handling group. Print CEAS Assignment Summary. When updating AIMS and CEAS via RGS, officers must include a unique identifier in the Action Text. Unique identifiers can be officer initials or RGS user numbers as determined by local management. The following Action text refers to the clerk's identifier as XXX. Update AIMS and CEAS via RGS for each correspondence in the bundle following the normal correspondence update procedure. Action Text input will be 'EMPRReplyXXX.' Associate correspondence with any physical case files during this step. Officers assigned to the EMP Division Determination stage collect updated bundles and divide the work for assignments in accordance with local procedures. Update AIMS and CEAS via RGS to designated EGC after normal update and set procedure. The Action Text input will be 'AssignNXXXX,' where NN is the RGS Group Number. The correspondence during Raw Sort and Secondary Sort requires clerical action outside the EMP. Emp. actions on filtered correspondence from Raw Sort as shown in the following table: Complete the following actions on the filtered correspondence from Secondary Sort: A Deficient Legal Notification is created via RGS. Notice of deficient legislation (SNOD) will be executed through the AMSTUS/ STN02 program and received will be printed and sent by the Correspondence Production Service (CPS) website. The two consolidated sites are CPS East in Detroit and CPS West in Ogden. For cases received in the STN02 process, SNOD and mail out packages, including reports, will be the 3rd Monday after the aging program. For cases that fail a validity check for CPS processing, SNOD will be printed and shipped locally and will be undated to have Friday follow the aging program. Those who fail in the STN02 process will be generated by the AMSTUS/STN01 process in Machine Service at the site level, and then sent to the Exam for association with copies of reports and letters. A Batch Aging copy of the report will be generated and printed in the Exam area. Verify that the correct penalty code (if any) has been quoted and the calculation of Form 886A matches the number of reports. Copies of SNOD are retained in files 90 days until closing/default. SNOD will be saved in the email out date, then the SSN order. Only in very rare situations will reject a case from B1 and require manual Form 5600, Legal Notice Worksheet, input to IDRS. If this happens, enter Form 5600 into IDRS and when the legal notice arrives, check the numbers for accuracy and make sure the correct number of copies are printed (two IDs for the taxpayer, one for the file, and one for the third party if one is registered in the Centralized Authorization File (CAF) - check CFINQ). In most jobs, Batch will give you a list of all the cases that go into the 90 day process. SNOD and certified listings will be generated in Machine Services. The report will be generated in Batch. Check the archiving status with the IDRS entity. Verify that the correct penalty code (if any) has been quoted and the calculation of Form 886A matches the amount on the report. Associate the report with a 90-day letter and letter to the taxpayer using the current procedure. Fold and insert into an envelope (as appropriate) E-44-B, E-142, E-212, or E-213 two copies of SNOD, one copy of Form 886A, applicable letter, and any attachments. Rejection List: The following reports are generated weekly through STN02 and must be printed and worked on weekly. STN FAILS TO COMBINE DETAILS BATCH PRINT REJECT LIST EXCEPTION REPORT ARP0843 - AIMS Weekly Update (new address) used for STN 01, 02 and CASE MANUAL STN0147 - Research Report Manual of Control D used for STN01 and manual cases for a variety of reasons Reply Received in Status 24 STN01, Manual B0, Pull SNOD If no CRD is on input one. If the case is assigned to a group, send a reply to the appropriate group. Unit officers will update the RGS/CEAS to Status 2498 and assign the case to the CET. Don't update its status. Leave all cases 90 days in 24 state. If the case is not assigned to a correspondence group, assign it to the case based on guidelines set by local management. STN02 and Previous Status 23 or 25: If there is a physical case when the SN02 Deficiency Notice Act is issued by the CPS, follow campus procedures for staging the status of 24 case files during the aging process. Default STN02 No Reply (Blocking Series 40 X): A list (in SSN order) of the default cases will be provided by the Batch Coordinator. Form 1318L, Closing Information Exam Report Creation Software (RGS), is generated in the Print Manager Program. Dispose of it properly. Default STN02 Cases With Reply Cases will consist of the following when forwarded to a file: Taxpayer correspondence, revised reports, if a person is prepared and submitted, any Attachments, and a Closing Information Cover Sheet (Form 13181). The Defaulting Cases STN01/BO Manual With No Reply Case will consist of the following when forwarded to a file: Closing the Information Cover Sheet (Form 13181), Notification of Statutory Deficiencies, and Attachments or any document that is not stored electronically. The clerical function will assemble the notification package and prepare the envelope for the outgoing mail. The package will contain the following: Two (2) copies of the letter used Two (2) copies of the exam report One (1) copy of Form 886 One (1) copy of the stuffer -- Publication of the 3498-A One (1) envelope back Package place in envelope E44B. If the notification or mail package doesn't contain all of the items mentioned above and is no more than 5 to 8 pages long, you may be able to use a smaller envelope. If a smaller envelope is used, you should make sure no sensitive taxpayer information is visible in the envelope window. Periodically, the Exam sends letters abroad to foreign addresses. Detailed information about international mail is found in IRM 1.222.3.4, Address Standards for International Mail. You'll assist local management in the preparation and review of

reports. You will receive weekly listings such as status workloads, ARP340, etc. Your job is to research RGS/CEAS, AIMS, IDRS, and paper case files, to: Account for this case and/or specify whether the case is forwarded elsewhere Monitor date to ensure the work is moved to the next status immediately. Update all incoming cases to another unit (such as a 90-day unit). Updates to AIMS/RGS/CEAS/IDRS. Follow the procedures in the Batch Processing Guidelines to update. When updating AIMS and CEAS via RGS, officers must include an identifier in the Action Text. Unique identifiers can be officer initials or RGS user numbers as determined by local management. Tje Tje The suggested Actions text references the clerk identifier as XXX, ##### indicates EGC and NN is RGS Group Number. The following procedures are standard in Campus Inspection Operations when utilizing the RGS/CEAS system to safeguard inspection cases. Updating the RGS Case Summary Record with an additional 2 digits will generate the correct dump code and engineering code for the ACE Closing process. Cases will be retained in group B0 but MUST have the correct Status code on the RGS to be closed with the correct blocking series, techniques and Disposal Code information on Form 5344. The table below details that information: The Self-Assignment Function in CEAS is generally used by testers who make phone calls to reassign cases from other campuses or in their campus inventory for case closure. The Self-Assign function is also used to resolve the following: Processing an agreed closure misguidedly at the reception location; Transfer cases between groups within a site; Transfer cases to consolidate cases several years to one examiner; Define a Virtual Service Delivery (VSD) case. See IRM 4.19.19.6, Self-Assign General, and IRM 4.19.19.2.4.8, Procedure Checkers, for information on Self-Establishing reject codes and other conditions when setting themselves are not allowed. It is the responsibility of the acquisition site to close a self-assigned case within 48 hours. The loser will identify all the paper files by researching the monthly self-determination report, the identity of the Document Finder Number (DLN) TC 300, and sending case documents to the file. See IRM 4.19.13.18, Case File Assembly, to specify the required case documents. It is the responsibility of the acquisition site to contact the losing site to secure case correspondence if the self-assigned case is not closed within 48 working hours. If not contacted, the losing site can send case documents to the reinforcement site when they identify a case that is not closed within 48 hours. All closed cases that have SNOD, Reply Reports, or Agreed or closed elsewhere by Self Assign will be forwarded to the file. Forwards Form 13181, Closes the Information Cover Sheet, and attachments, to the Document Storage Unit in relation to the Form 5147 attachment. Any attachments or other documents that require association with a previously closed file will be forwarded using Form 9856, Attachment Warning, or IMFOLT SSN print high light, tax year, name control and document finder number (DLN) as the cover sheet. Head Quarters Correspondence Inspection System (CESS) support provides monthly Self Assign reports. This report should be used to identify cases on the losing campus that need to be withdrawn and paper documents to File. All losers WI campuses must review the report within 7 days of receipt by researching CEAS and reviewing CEAS history to identify and resolve the paper case files left in defeat No action was required for the paperless case identified on the report. For paper case files, research IDRS to secure dln closure of TC 300 and reapply correspondence and documents that apply to Files per IRM 4.19.13.18, Case File Assembly. If the original return is in the case file of the losing campus for a program like FTHBC/LTR, the original return must be filed back behind TC 150 DLN because the campus that gets it will close the case without having the original return. For the Self Set procedure see, IRM 4.19.19.6, Set Yourself General. There are many command codes for case research. Servicewide's inventory test control system is AIMS. Before most case activities, research should be done. See IRM 4.19.13.4, Examining Cases. This section contains the most common command codes used for research. Help Work Code Command IDRS on the SERP under IRM Supplements (see the link for The Order Code Work Help). Look at . Address changes will be obtained from direct taxpayer contact. Form 8822 (Address Change), mail that cannot be deleted (post office yellow label only), will follow the guidelines in IRM 4.19.13.14, Letter Not Eroded, phone contact form, taxpayer reply to record new address and from tax inspector. Address changes should only be entered into the IDRS system when they are properly documented. IDTVA will make the necessary changes to the name and/or address in masterfile, see IRM 4.19.13.26.4, Masterfile indicates sc address as taxpayer address, for additional information. DO NOT update the address if there is a Theft Identification indicator in ENMOD / IMFOLE. The IDT indicator is TC 971 with action codes (AC) 501, 504, 505, 506, or 522, 524. Additional research should be done to ensure that the recipient is the intended taxpayer; Entity information updates will be completed by IDTVA in Account Management when the account is repaired to keep the taxpayer intact. Contact your Identity Theft Liaison for additional information. DO NOT update MF strictly based on the yellow sticker address provided by USPS. Use the address on the USPS yellow address sticker to simply republish the letter after the research has been conducted and it is determined that the USPS yellow address sticker is the most recent. At the time of aging, 00 Legal Notices will have the latest address on the RGS/CEAS Batch Processing System. ENREQ is the CC to start the address change. Help Work Code Command IDRS on the SERP under IRM Supplements (see the link for The Order Code Work Help). Look at command_codes_jobaid.htm. The potential loss of the expiration date of the assessment law (ASED) is always there. Follow the guidelines set out in identifying possible Case. To identify these cases, they will be put in a red folder. Other Internal Revenue Guides

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