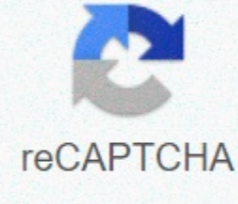




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Community action develops and implements a wide range of services across our two-district area, including: childcare, preschool and school-age programs, affordable housing and housing counseling services, at-risk youth programs, weather events, community organization and development, a homeless shelter, health care and the Temporary Emergency Food Assistance Program (TEFAP). Click button below to visit Wisconsin Diversity website where our open positions are listed. City of Largo, FL Largo, FL \$92,310 – \$147,701 per year Effectively creates and facilitates deals to Commission and Community Groups. Work (both independently and collectively) in teams across departmental... Community Action Partnership Washington, D.C. Email Coverage Letter & Resume Open 12/28/20 – Until Filled Job Description FINDS YOUR PASSION Job Features2019-12-13T18:22:47 +00:00 Thank you for your interest in Wright County Community Action. We are dedicated to using staff who are community driven and Apply for one of the positions below if you feel your skills will help us meet the needs of our community. If you have any questions about the application or leasing process, please reach out to us! (Annandale, Montrose and Hill) The goal of the Classroom Aide/Para is to assist in implementing program activities, including the daily routine tasks that establish the basic foundation for a healthy and safe environment for Head Start ones. Click on View More for a detailed job description: The Homemaker for the Aging Alliance provides a variety of home-based services within the context of light household cleaning with incidental assistance with home management and providing companionship to elderly individuals, age sixty (60) or higher, requiring socializing and home-keeping assistance. The purpose of this service to provide home-based services to older adults, which could increase their chances of staying in their own homes and living independently. Click on View More for a detailed job description: (Opening in Monticello, full-time, 40 hours a week) The goal of the Assistant Teacher is to assist the Head teacher with planning and daily implementation of the Head Start center-based activities for low-income families and children. Click on View More for a detailed job description: (Openings in Annandale, Buffalo, Delano, Howard Lake, Monticello, Hill, Rogers and Montrose. Up to 28 hours a week.) The purpose of the Substitute Teacher is to implement daily Head Start center-based activities for enrolled families and children. This position should help the permanent staff, including the Center Supervisor, with daily center-based operations. Click on View More for a detailed Wright County Community Action is an affirmative action and equal opportunity employer. All applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status or genetic information. WCCA is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs and activities. To request reasonable accommodation, contact Human Resources at the wcca@wccaweb.com. Employment Application The Knoxville-Knox County Community Action Committee (CAC) is a local public agency that serves the community with a comprehensive array of federal, state, and locally funded programs that help build communities and provide services to individuals and families. CAC promotes family self-sufficiency and independent living for low incomes and other vulnerable individuals through caring and efficient delivery of necessary services and advocates for opportunities for low-income people. CAC offers full-time employees with excellent benefits to include: employer pays health insurance, life insurance, contribution to pension plan, co-paying dental, vacation and sick leave days with generous holidays. You can apply for employment at CAC through any one of the following methods: 1. Email your CV and CAC job application cachr@knoxcac.org. Note: Email resumes sent as attachments must be provided in Microsoft Word or PDF format. 2. Fax your CV or the CAC Job Application for CAC Staff at (865)546-0832. 3. Mail your resume or signed CAC job application to the Knoxville-Knox County Community Action Committee/P.O. Box 51650/Knoxville, TN 37950-1650. Visit the CAC Central Office reception area of the L.T. Ross Building (2247 West Avenue) to review our workbook, complete an application and/or submit your resume. Work with individuals, families and small business owners to assist in stabilizing utilities. Conduct interviews and provide counselling; refer clients to other community agencies for support services and training; monitor customer progress; provides follow-up services and crises intervention if indicated; maintain records; and make reports. Four years of college or a combination of education and work experience in social work, human services, adult education, or related field. Must have a reliable car for daily use (mileage compensated). Salary \$30,079+ depending on qualifications. Excellent benefits, including employer pay health insurance, life insurance, contributions to pension plan, co-pay dental insurance, holiday days, sick leave days, and generous holidays. Resume and salary history can be sent to CAC/P.O. Box 51650/Knoxville, TN 37950-1650, Attn: Staff Department; Email: CACHR@knoxcac.org; Fax: 865-546-0832 . Applications and detailed available at: L. T. Ross Building, CAC Central Office, 2247 West Avenue, West Avenue, TN. An Equal Opportunity Employer. Read the full job description Work with vulnerable seniors experiencing homelessness to develop strategies for achieving self-joint. Conduct interviews and provide counselling; refer clients to other community agencies for support services and training; monitor customer progress; provides follow-up services and crises intervention if indicated; helps with work placement; maintain records; and make reports. Four years of college or a combination of education and work experience in social work, human services, adult education, or related field. Must have a reliable motor, valid driver's license and insurance for daily use (mileage compensated). Salary \$32,392+ depending on qualifications. Excellent benefits, including employer pay health insurance, life insurance, contributions to pension plan, co-pay dental insurance, holiday days, sick leave days, and generous holidays. Resume and salary history can be sent to CAC/P.O. Box 51650/Knoxville, TN 37950-1650, Attn: Staff Department; Email: CACHR@knoxcac.org; Fax: 865-546-0832 . Applications and detailed work information available at: L. T. Ross Building, CAC Central Office, 2247 West Avenue, Knoxville, TN. An Equal Opportunity Employer. Read the full job description Work with individuals and families to develop strategies for achieving housing stability. Conduct interviews and provide counselling; refer clients to other community agencies for support services and training; monitor customer progress; provides follow-up services and crises intervention if indicated; maintain records; and make reports. Four years of college or a combination of education and work experience in social work, human services, adult education, or related field. Must have a reliable car for daily use (mileage compensated). Salary \$30,079+ depending on qualifications. Excellent benefits, including employer pay health insurance, life insurance, contributions to pension plan, co-pay dental insurance, holiday days, sick leave days, and generous holidays. Resume and salary history can be sent to CAC/P.O. Box 51650/Knoxville, TN 37950-1650, Attn: Personnel Department; Fax: 865-546-0832, email: cachr@knoxcac.org. Applications and detailed work information available at: L. T. Ross Building, CAC Central Office, 2247 West Avenue, Knoxville, TN. An Equal Opportunity Employer. Read the full job description Work with families experiencing homelessness to develop strategies for achieving self-joint. Conduct interviews and provide counselling; refer clients to other community agencies for support services and training; monitor customer progress; provides follow-up services and crises intervention if indicated; helps with work placement; maintain records; and make Four years of college or a combination of education and work experience in social work, work, services, adult education or related field. Must have a reliable motor, valid driver's license and insurance for daily use (mileage compensated). Salary \$32,392+ depending on qualifications. Excellent benefits, including employer pay health insurance, life insurance, contributions to pension plan, co-pay dental insurance, holiday days, sick leave days, and generous holidays. Resume and salary history can be sent to CAC/P.O. Box 51650/Knoxville, TN 37950-1650, Attn: Staff Department; Email: CACHR@knoxcac.org; Fax: 865-546-0832 . Applications and detailed work information available at: L. T. Ross Building, CAC Central Office, 2247 West Avenue, Knoxville, TN. An Equal Opportunity Employer. Read the full job description CAC seeks a senior manager to oversee and direct his Department of Housing and Energy Services. This individual will provide programmatic and fiscal oversight and ensure that high quality services are provided to clients, meet funder requirements, and performance outcomes are achieved. Schedules and monitors the work of the unit, oversees staffing, negotiates with vendors and contractors, maintains contact with funding sources, monitors grants, prepares contracts, develops program budgets and provides fiscal oversight. Responsible for developing and operating new home construction, home rehabilitation/repair, and maintenance related programs. Responsible for physical plant maintenance and upgrading for designated CAC facilities. Consultations with city and county community development offices for emergency and minor home repair programs, new home construction and home rehabilitations. Attend bid meetings, estimate costs, and submit bids for construction-related projects. Develop and update procedure manuals, organize and oversee the conduct of bid meetings and contract award procedures. Responsible for securing building permits as necessary for construction and maintenance-related jobs. Serves as technical support for weather conditions programs and projects. Help train staff in work safety practices and ensure the continued implementation of standard safety practices. May directly restore emergency electrical, plumbing, air conditioner and power plant. Develop budgets for each operational program and monitor expenses. Negotiate and write contracts with vendors and subcontractors. Responsible for the development of construction-related allocation and contract opportunities. Monitor the daily work performance of staff and period to time monitor the quality of work carried out. Qualifications: College degree in a related field or equivalent combination of education and experience. Two years experience as a construction supervisor. Building maintenance experience with knowledge carpentry, plumbing, HVAC, and electrical skills. Prefer three years before home construction supervisory experience and contractor's for commercial and residential construction, mechanical, gas, municipal utilities, plumbing and lead-based paint. Salary depends on qualifications and experience. Excellent benefits, including employer pay health insurance, life insurance, co-pay dental insurance, holiday days, sick leave days, and generous holidays. Send CV and salary requirements to CAC/P.O. Box 51650/Knoxville, TN 37950-1650, Attn: Personnel Department; Fax: 865-546-0832, email: cachr@knoxcac.org. Applications and detailed work information available at: L. T. Ross Building, CAC Central Office, 2247 West Avenue, Knoxville, TN 37921 and www.knoxcac.org. An Equal Opportunity employer Read the full job description This employee will be the voice of all youths struggling with homelessness. Work involves attending, facilitating and coordinating community meetings, community events, public speaking, focusing on ending youth homelessness, working closely with the Youth Action Council (YAB) and Youth WINNING Youth Advisors. Comfortable with public speaking and working with large and small groups. Organize and facilitate monthly meetings with partner organizations. Contribute and implement strategies to engage community stakeholders to address and end youth homelessness. Provides ongoing support to Youth Action Board members, Youth WEN staff and community partners. Able to speak publicly and communicate with diverse populations. Good organizational and data skills. Knowledge of youth homelessness. Qualifications include a high school diploma or equivalent. Lived homelessness experience preferred. Must be between the ages of 18 and 24 and have a strong desire to end youth homelessness. Must be available to work a flexible schedule. Noises TN Drivers License, insurance and reliable car for daily use (mileage compensated). Ranking is 30 hours a week at hourly rate of \$13.77. Excellent benefits, including employer pay health insurance, life insurance, co-pay dental insurance, holiday days, sick leave days and generous holidays. Send CVs to CAC/P.O. Box 51650/Knoxville, TN 37950-1650, Attn: Human Resources Department; Fax: 865-546-0832, email: cachr@knoxcac.org. Applications and detailed work information available from the Ross Building, CAC Central Office, 2247 West Avenue, Knoxville, TN 37921 and www.knoxcac.org. Equal Opportunity Employer Read the full job description CAC's Office on Aging seeks a Finance and Administration Manager to manage overall program financial activities and oversee office administration tasks. This includes responsibility for managing multiple app budgets, preparing overall Office on Aging Budget, producing financial reports, the and review of individual program budgets, monthly comparisons to expenses and the projection of income, the preparation of invoices and reports related to funding contracts, and and budgets for allowances and contracts. This position is also responsible for managing the administrative staff, which includes overseeing payroll reports and purchasing Office on Aging, ensuring that processes adhere to appropriate guidelines and procedures, ensuring that fiscal policies, including cash deposits, are made on time and applicable accounts are credited. This individual directs general office management, including phone and reception coverage, assures necessary supplies and other tasks necessary for office operations. Qualifications include a Bachelor's degree in accounting, business, finance or related field. An equivalent combination of education and related work experience can be replaced for the education requirement. Five years of management or financial experience, with two years preferred in a supervisory capacity. Must have excellent skills in budget and fiscal management. Salary \$48,087+ depending on qualifications with excellent benefits including: employer pays health insurance, life insurance, co-paying dental insurance, contributions to pension plan, vacation days, sick leave days and generous holidays. Resume can be sent to: Community Action Committee (CAC); Attn: Staff Department; P.O. Box 51650, Knoxville, TN 37950-1650; Fax: 865-546-0832; Email: cachr@knoxcac.org. Applications and further work information available at: L. T. Ross Building, CAC Central Office, 2247 West Avenue, Knoxville, TN and www.knoxcac.org. This position is currently open and interested applicants must apply immediately. An Equal Opportunity Employer Read the full job description Reliable, caring person who needs to work full-time or part-time. Must be prepared to work flexible schedules, including nights, nights and weekends. A valid Tennessee driver's license and an excellent driving record required. Must be able to assist passengers on and off the vehicle, including those with disabilities and in wheelchairs. Should be able to lift up to fifty pounds, read, write, computer, and have good communication skills. If hired, DOT physical exam, alcohol and drug screen, national criminal background screening is required. Community driver licence (CDL) preferred (assistance with the acquisition of CDL will be provided to applicants selected.). Starting Hourly Rate Tennessee Driver License with F endorsement is \$14.83 per hour. Excellent benefits, including employer pay health insurance, life insurance, contributions to pension plan, co-pay dental insurance, holiday days, sick leave days, and generous holidays. To apply: Send CVs to: Community Action Committee; Attn: Staff Department; P.O. 51650, Knoxville, TN 37950-1650; Fax 865-546-0832; Email: cachr@knoxcac.org. Applications and detailed job description available at: Ross Building, Central Office, 2247 West Avenue, Avenue, P.O. Box 51650, Knoxville, TN 37950-1650. -An Equal Equal Employer- Read the full job description Head Start has an opening for a full-time nurse. Our nurse rule for and perform screenings for young children; reviews/request medical records and communicate with providers and parents to ensure information is up to date and accurate; provide training and technical assistance to staff and parents; reviews medication orders; work with staff to develop intervention and support for children with special needs; assist staff in the development and implementation of staff wellness initiatives; conduct classroom and centre health/safety inspections; participates in health advisory committee activities, including the presentation of health statistics/information; initiate contact with community service providers to establish partnerships and/or continue. RN required, B.S. preferred in nursing. Experience with children ages birth to 5 and good communication skills required. Must have car available for work-related travel, mileage compensated. Full-time, Monday – Friday, Regular work schedule. Health insurance, life insurance provided for employee at no cost. Dental, vision insurance available. Retirement benefits after 1 year. Annual leave and sick leave are provided. Training to update and renew skills provided. \$19.44/ for an Equal Opportunity Employer Read the full job description description

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