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Discovering computers 2014 pdf

Misty E. Vermaat has more than 25 years of experience in the field of computing and information technology. In addition to consulting in this field, she was an associate professor at Purdue University Calumet, teaching or developing Microsoft® Office, computer concepts, database management, systems analysis and design, and programming courses. Since 1990, Ms. Vermaat has led the development of the Shelly Cashman Series and has written or co-authored numerous textbooks in the series, including many editions of DISCOVERING COMPUTERS, DISCOVERING COMPUTERS FUNDAMENTALS and Microsoft® Word books. Based on extensive customer feedback, DISCOVERING COMPUTERS ©2014 has been completely re-exed and revised to reflect the evolutionary needs of the concepts part of the Introductory Informatics course. This exciting new edition maintains many long-lasting hallmarks, but is now very much focused on relevance to providing students only with what they really need to know to be successful digital citizens in college and beyond. To better reflect the importance of certain topics in today's digital world, coverage of business computing, ethics, internet research skills, mobile computing, operating systems (apart from Windows), browsers, security and Web 2.0 has been expanded and integrated. New critical thinking and problem solving exercises are included in all features throughout the text, compromising students in regular practice of higher-order thinking skills. In addition, students have more opportunities for practical practice with fully reviewed end-of-chapter activities. With these improvements and much more, the new DISCOVERING COMPUTERS is an even more attractive teaching and learning tool for your classroom. 1. Digital literacy: Introduction of a world of technology. 2. 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The chapter boxes, marginal elements and the accompanying digital-only content are categorized by topic - Expanding their knowledge, critical thinking, currency and self-assessment - to make it easier for faculty and students to use these characteristics effectively. Unique and author-developed content, only available in the eBook, expands students' knowledge and understanding through links to breaking news, third-party websites, videos, animations, interactive figures, among others. End-of-chapter student tasks, including Beyond the Book, How To - Your Turn, Problem-Solving, Internet Research, and Test Prep exercises commit students to applying and synthesizing new knowledge. Students who use the accompanying CourseMate website expand their understanding of concepts through interactive activities, videos, contests, and more! Misty E. Vermaat Purdue University Calumet Misty E. Vermaat has more than 25 years of experience in the field of computing and information technology. 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